

**MINUTES**  
**OAK LAWN PUBLIC LIBRARY BOARD OF TRUSTEES**  
Special Meeting, Wednesday January 31, 2024

A special meeting of the Oak Lawn Public Library Board of Trustees was held on Wednesday January 31, 2024 at Oak Lawn Public Library. The meeting was called to order at 6:00 p.m. by President McDermott.

**ROLL CALL**

Trustees Present: Ms. Brightmore, Mr. Kelly, Ms. McCarthy, Ms. McDermott, Mr. O'Donnell, Ms. O'Keefe and Mr. Skibinski

Staff Present: Ms. Williams, Director and Ms. McWilliams, OLPL Executive Secretary.

Visitors: Darren Schretter, StudioGC

**Citizens/Staff Comments**

None

**Approval of Bid Phase 1 Lobby Remodel (Drive-Thru)**

Darren Schretter, Architect from StudioGC, explained two provided documents. One was the recommended bidder letter and the second one was the bid tabulation worksheet. Five bids were received for the Phase 1 Lobby Remodel Project (Drive-Thru). The lowest, responsible, responsive bidder was awarded to Construction Solutions of Illinois.

MOTION: Made by Mr. O'Donnell, seconded by Ms. Brightmore: To Approve Construction Solutions of Illinois with the Bid of \$253,723.00 for the Phase 1 Lobby Remodel Project (Drive-Thru). 7 Ayes, 0 Nays, 0 Absent. Motion Passed.

**EXECUTIVE SESSION**

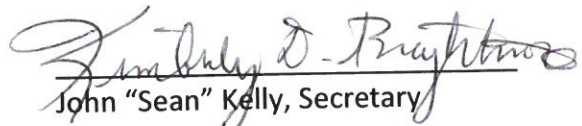
MOTION: Made by Mr. O'Donnell, seconded by Ms. Brightmore: To go into Executive Session at 6:14 p.m. to discuss the Director's Performance Evaluation [§120/2c(1)]. 7 Ayes, 0 Nays, 0 Absent. Motion Passed.

The meeting reconvened out of Executive Session at 6:55 p.m.

**ADJOURNMENT**

MOTION: Made by Mr. O'Donnell, seconded by Mr. Skibinski: To Adjourn the Oak Lawn Public Library Special Meeting at 6:56 p.m. Motion passed by unanimous voice vote.

  
Kate McDermott, President

  
John "Sean" Kelly, Secretary  
pro-tem

Recorded by: Jennifer McWilliams – OLPL Executive Secretary