

AGENDA

OAK LAWN PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting – Tuesday, December 19, 2023 at 6:45 p.m.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Welcome to Visitors**
4. **Communications/Citizen/Staff Comments**

CONSENT ITEMS (Items 5-9): All items on the Consent Agenda are routine or have been brought forward at the direction of the Board of Trustees and will be enacted in one motion. If discussion is desired on any item, the item in question will be removed from the Consent Agenda and considered separately under New Business.

5. **Approval of Minutes**

- A. Regular Meeting, November 21, 2023
- B. Special Meeting, December 11, 2023
- C. Executive Meeting, December 11, 2023

6. **Bills and Invoices**

A. General Check Detail	Check Numbers 34232-34279	Total	\$	233,731.92
B. Direct Debits		Total	\$	99,297.72
C. Monthly Report of Voided Checks				

7. **Report of the Director – Personnel Changes**

8. **Oak Lawn Public Library Friends Report**

9. **Policies up for Review in December**

- A. BP 2.7 Conferences and Memberships for Trustees
- B. BP 3.13 Surplus Property
- C. BP 4.14 Photographing and Videotaping in the Library
- D. BP 5.6 Staff Association
- E. BP 5.7 Harassment

END OF CONSENT AGENDA

10. Financial Reports

- A. Budget Fund Reports
 - 1. General Fund
 - 2. Building Fund
 - 3. Working Cash Fund
- B. Report of Cash Balances

11. Report of the Director

- A. Narrative Report
- B. Statistical Report

12. Old Business/Discussion Items

- A. Village and Community Info
 - 1. No activity this month
- B. Working Group Reports
 - 1. Emergency Procedures (12-7-23 meeting)
 - 2.
- C. OLPL in the News
 - 1. Gingerbread House Competition
 - 2. Gingerbread House Contest Offers Sweet Competition At OL Library
- D. Transportation Benefits Program Act

13. New Business/Action Items

- A. Approve 2024 Calendar of Days Closed
- B. Approve Library Vehicle Discard
- C. Approve 2024 General Fund/Operating Budget
- D. Approve 2024 Capital Reserve Budget
- E. Approve 2024 Savings/Working Cash Budget
- F. Approve 2024 COLA and Merit Increases
- G. Approve Salary Schedule AR 1301
- H. Approve Paid Leave for All Workers Act Leave

14. Executive Session

5 ILCS 120/2c OPEN MEETINGS ACT

A public body may hold closed meetings to consider subjects identified as excluded by the statute.

15. Adjournment