

AGENDA

OAK LAWN PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting – Tuesday, November 21, 2023 at 6:45 p.m.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Welcome to Visitors**
4. **Communications/Citizen/Staff Comments**

CONSENT ITEMS (Items 5-9): All items on the Consent Agenda are routine or have been brought forward at the direction of the Board of Trustees and will be enacted in one motion. If discussion is desired on any item, the item in question will be removed from the Consent Agenda and considered separately under New Business.

5. **Approval of Minutes**

A. Regular Meeting, October 17, 2023

6. **Bills and Invoices**

A. General Check Detail	Check Numbers 34162-34231	Total	\$	133,004.12
B. Direct Debits		Total	\$	98,558.25
C. Monthly Report of Voided Checks				

7. **Report of the Director – Personnel Changes**

8. **Oak Lawn Public Library Friends Report**

9. **Policies up for Review in November**

- A. BP 1.4 Service Fees
- B. BP 3.11 Investment of Public Funds

END OF CONSENT AGENDA

10. Financial Reports

- A. Budget Fund Reports
 - 1. General Fund
 - 2. Building Fund
 - 3. Working Cash Fund
- B. Report of Cash Balances

11. Report of the Director

- A. Narrative Report
- B. Statistical Report

12. Old Business/Discussion Items

- A. Village and Community Info
 - 1. Santa on the Green
- B. Working Group Reports
 - 1. Emergency Procedures (11-2-23 meeting)
 - 2. User Experience (11-16-23 meeting)
- C. OLPL in the News
 - 1. 10/26/23 – Marlene Reilly wins Oak Lawn spelling bee
 - 2. 10/26/23 – Break Your Writer’s Block
 - 3. 11/02/23 – National Novel Writing Month takes over Oak Lawn Public Library
 - 4. 11/02/23 – Dinosaurs invade the Oak Lawn Public Library

13. New Business/Action Items

- A. Approve Revised BP 3.2 Meeting Rooms
- B. Approve Revised BP 4.1 Fines and Fees
- C. Approve Library Vehicle Purchase
- D. Approve 2024 General Fund/Operating Budget
- E. Approve 2024 Capital Reserve/Building Fund Budget
- F. Approve 2024 Savings/Working Cash Fund Budget

14. Executive Session

5 ILCS 120/2c OPEN MEETINGS ACT

A public body may hold closed meetings to consider subjects identified as excluded by the statute.

15. Adjournment