

# AGENDA

## OAK LAWN PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting – Tuesday, September 19, 2023 at 6:45 p.m.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Welcome to Visitors**
4. **Communications/Citizen/Staff Comments**

**CONSENT ITEMS** (Items 5-8): All items on the Consent Agenda are routine or have been brought forward at the direction of the Board of Trustees and will be enacted in one motion. If discussion is desired on any item, the item in question will be removed from the Consent Agenda and considered separately under New Business.

5. **Approval of Minutes**
  - A. Regular Meeting, August 15, 2023
  - B. Executive Session Meeting, August 15, 2023

6. **Bills and Invoices**

A. General Check Detail	Check Numbers 34056-34111	Total	\$	133,453.57
B. Direct Debits		Total	\$	88,374.22
C. Monthly Report of Voided Checks				

7. **Report of the Director – Personnel Changes**

8. **Policies up for Review in September**

- A. BP 2.1 Trustee Ethics Policy
- B. BP 2.1.A Public Library Trustee Ethics Statement

**END OF CONSENT AGENDA**

**9. Financial Reports**

- A. Budget Fund Reports
  - 1. General Fund
  - 2. Building Fund
  - 3. Working Cash Fund
- B. Report of Cash Balances

**10. Report of the Director**

- A. Narrative Report
- B. Statistical Report

**11. Old Business/Discussion Items**

- A. Village and Community Info
  - 1. Fall family Fest
  - 2. Business Showcase & Fall Craft Show
- B. Working Group Reports
  - 1. Emergency Procedures WG meeting scheduled for 9-28-23 @ 10 a.m.
  - 2.
- C. OLPL in the News
  - 1. 08/10/23 - 19 Writers Spotlited In Oak Lawn Library's Local Authors Showcase
  - 2. 08/10/23 - Author Showcase
  - 3. 08/10/23 - Local authors set to take over at the Oak Lawn Library
  - 4. 08/14/23 - Library, bookstore team up for first Local Author Showcase
  - 5. 08/24/23 - OL Library in Need of Musical Memories
  - 6. 08/31/23 - Oak Lawn Library celebrates local authors
  - 7. 09/11/23 - Library aims showcase legacy of Oak Lawn as an 'artistic hot spot'
- D. 2023 Illinois State Standards Review Pt. 1
- E. Capital Asset Plan

**12. New Business/Action Items**

- A. Approve Replacement of HVAC Unit RTU-1-T

**13. Executive Session**

5 ILCS 120/2c OPEN MEETINGS ACT

A public body may hold closed meetings to consider subjects identified as excluded by the statute.

A.

**14. Adjournment**