

AGENDA

OAK LAWN PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting – Tuesday, November 19, 2024 at 6:45 p.m.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Welcome to Visitors**
4. **Communications/Citizen/Staff Comments**

CONSENT ITEMS (Items 5-8): All items on the Consent Agenda are routine or have been brought forward at the direction of the Board of Trustees and will be enacted in one motion. If discussion is desired on any item, the item in question will be removed from the Consent Agenda and considered separately under New Business.

5. **Approval of Minutes**

- A. Regular Meeting, October 15, 2024

6. **Bills and Invoices**

A. General Check Detail	Check Numbers 34847-34907	Total	\$	118,922.93
B. Direct Debits		Total	\$	81,817.48
C. Monthly Report of Voided Checks				

7. **Report of the Director – Personnel Changes**

8. **Policies up for Review in November**

- A. BP 1.4 Service Fees
B. BP 3.11 Investment of Public Funds
C. BP 4.1 Fines and Fees

END OF CONSENT AGENDA

9. **Financial Reports**

- A. Budget Fund Reports
 1. General Fund
 2. Building Fund
 3. Working Cash Fund
B. Report of Cash Balances

10. Report of the Director/Other Reports

- A. Director's Narrative Report
- B. Statistical Reports
- C. Friends of the Library Report
 - 1. October 3, 2024

11. Old Business/Discussion Items

- A. Village and Community Info
 - 1. Santa on the Green – December 7, 2024 from 2 p.m. – 5 p.m.
 - 2.
- B. Working Group Reports
 - 1. Emergency Procedures (11-5-24 meeting)
 - 1.
- C. Working Cash Update

12. New Business/Action Items

- A. Approve 2025 Tax Levy & General Fund Operating Budget
- B. Approve 2025 Capital Reserve Fund Budget
- C. Approve 2025 Savings/Working Cash Fund Budget
- D. Approve Revision of BP 3.2 Meeting Rooms

13. Executive Session

5 ILCS 120/2c OPEN MEETINGS ACT

A public body may hold closed meetings to consider subjects identified as excluded by the statute.

A.

14. Adjournment